

# **COURSE REGISTRATION / COURSE UNIT SYSTEM**

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**BEING A PRESENTATION  
AT THE  
ORIENTATION PROGRAMME FOR 2<sup>ND</sup> STREAM OF  
FRESH STUDENTS FOR 2019/2020 SESSION**

**30<sup>TH</sup> APRIL, 2020**

# Lecture Overview

- ❖ What is Course Registration?
- ❖ Importance of Course Registration.
- ❖ Process of Course Registration.
- ❖ University Course Unit and Course Grading System.
- ❖ How to calculate Cumulative Grade Point Average.



# Course Registration

- ❖ This is the process of signing up for the courses to be offered in a particular Semester.
- ❖ Course registration is done twice in an Academic Session; First and Second Semester respectively.
- ❖ After due registration and submission of required Documents at the registry , the next line of action is registration of Semester courses by the student.



# Importance of Course Registration

- ❖ Its your visa to attend lectures and Sit for Examination.
- ❖ It acquaints you with the knowledge of the courses to be taken in a Semester.
- ❖ It grants you opportunity to participate in any academic activities in your Department.



# Importance of Course Registration Cont'd

- ❖ It helps the course lecturers to have a knowledge of the total number of students offering the course.
- ❖ thereby enabling him/her make adequate provisions when the need arises e.g printing of test and examination questions.



# Process of Course Registration

- ❖ Due to the current situation of COVID-19 Pandemic and the resultant lock down of Institutions, course registration will be done via the online system.
- ❖ Students should visit their respective Department on the University Website and fill the course registration form.



## Process of Course Registration Cont'd

- ❖ The forms should be downloaded , signed and Submitted to the Departmental Coordinator upon resumption.
- ❖ Also, Scanned copy of the filled and signed course form will be sent to an email that will be communicated to students by the ICT Unit of the University.





**TRINITY UNIVERSITY  
YABA, LAGOS  
FIRST SEMESTER COURSE REGISTRATION FORM**

Affix/Upload  
your passport  
photograph here

**Matric No:**.....

**Name:**.....

**Faculty:** ART , MGT & SOCIAL SCIENCES.

**Department/Programme:** INTER. RELATIONS AND DIPLOMACY

S/NO	COURSE CODE	COURSE TITLE	COURSE UNIT	STATUS
1.	IRL 111	Ancestors of the Contemporary Intl System	2	C
2.	IRL 114	History of Europe 1300-1914 - I	2	C
3.	IRL 116	Introduction to Management	2	C
4.	SOC 111	Introduction to Sociology	2	C
5.	PSY 111	Introduction to Psychology	2	C
6.	POS 111	Introduction to Political Science	2	C
7.	EDS 111	Entrepreneurial Development Studies I	1	C
8.	GST 111	Communication in English I	2	C
9.	GST 112	Use of Library and ICT	2	C
10.	GST 113	Logic, Philosophy and Human Existence	2	R
11.	GST 124	Contemporary Health Issues	2	C
12.	CIT 111	IT Certification I	0	R
<b>TOTAL</b>			<b>21</b>	

**Signature/Date:** \_\_\_\_\_  
Student

\_\_\_\_\_  
Level Adviser

**FIG. 1a: 1<sup>ST</sup> SEMESTER COURSE REGISTRATION FORM FOR INTER. RELATIONS AND DIPLOMACY**







**TRINITY UNIVERSITY  
YABA, LAGOS  
FIRST SEMESTER COURSE REGISTRATION FORM**

Affix/Upload  
your passport  
photograph here

**Matric No:**.....

**Name:**.....

**Faculty:** Bio Medical Sciences

**Department/Programme:**...Nursing

S/NO	COURSE CODE	COURSE TITLE	COURSE UNIT	STATUS
1.	PHY 111	General Physics I	3	C
2.	PHY 119	General Physics Practical	1	C
3.	BIO 111	General Biology I	3	C
4.	MTH 111	Elementary Mathematics I: Algebra	3	C
5.	CSC 111	Intro to Computer Science	3	C
6.	CHEM 111	General Physical Chemistry	3	C
7.	CHEM 119	Practical Chemistry I	1	C
8.	EDS 111	Entrepreneurial Development Studies I	1	C
9.	GST 111	Communication in English I	2	C
10.	GST 112	Use of Library and ICT	2	C
11.	GST 124	Contemporary Health Issues	2	C
12.	CIT 111	IT Certification I	0	R
<b>TOTAL</b>			<b>24</b>	

**Signature/Date:** \_\_\_\_\_  
Student

\_\_\_\_\_  
Level Adviser

**FIG. 1b: 1<sup>ST</sup> SEMESTER COURSE REGISTRATION FORM FOR NURSING SCIENCE**



# University Course Unit and Course Grading System

## Course System

- ❖ Is a quantitative system of organization of the curriculum in which subject areas are broken down into unit courses,
- ❖ which are examinable and for which students earn credit(s) if passed.



# University Course Unit and Course Grading System CONT'D

- ❖ Courses are arranged in progressive order of complexity or in levels of academic progress, e.g. Level I or year I courses are 100, 101 etc. and Level II or year II courses are 200, 202 etc.



# Course Units

- ❖ This Consist of specified number of student - teacher contact hours per week per semester.
- ❖ Units are used in two complementary ways:
  - ❖ First, as a measure of course weighting,
  - ❖ And also as an indicator of student work load.



# Course Units Cont'd

- ❖ As a measure of course weighting for each Unit course (e.g) NUS 105, NUS 203, NUS 504),
- ❖ the credit unit to be earned for satisfactorily completing the course is specified;



## Course Units Cont'd

- ❖ e.g. a 2-credit unit course may mean two 1-hour lecture per week per semester,
- ❖ or one 1-hour lecture plus 3-hour practical per week per semester.



## As a measure of work load:

- ❖ This is the total number of courses units taken by a student in a particular semester.
- ❖ It is the summation of the load units on all courses taking during the semester,
- ❖ for example, a student who is taking 5 courses for 3 units each has a T.L.U of  $5 \times 3 = 15$  for that semester.



- ❖ The minimum number of credit units for the award of a degree is 120 units however this is,
- ❖ subject to the student's Department and Faculty requirements.
- ❖ A student shall therefore qualify for the award of a degree when he has met the conditions.
- ❖ The minimum credit load per semester is 15 credit units.





# Grading of Courses

- ❖ Grading of courses shall be done by a combination of percentage marks ,
- ❖ and letter grades translated into a graduated system of Grade Point,
- ❖ As shown in the Table below:



# Grading of Courses

Mark %	Letter Grade	Grade Point
70 – 100	A	5
60 – 69	B	4
50 – 59	C	3
45 – 49	D	2
40 – 45	E	1
< 40	F	0



## Total Credit Point (T.C.P)

- ❖ This is the sum of the product of course unit and rating of each course, for the entire semester.
- ❖ For example, consider a student who took 5 courses of 3 units each,
- ❖ suppose the grade he obtained in the five courses were A,B,C,D and F respectively,
- ❖ The T.C.P of this student is obtained as  $(3 \times 5.0) + (3 \times 4.0) + (3 \times 3.0) + (3 \times 2.0) + (3 \times 0.0) = 15 + 12 + 9 + 6 + 0 = 42$ .



## Cumulative Grade Point (C.G.P)

- ❖ This is summation of Total Credit Point (TCP) divided by the Total Load Units (TLU).
- ❖ for example, consider the student's score referred to above, his T.C.P is 42.0,
- ❖ and has T.L.U of 15 (i.e 5 courses of 3 units each for the semester, his G.P.A is therefore  $42/15 = 2.80$ ).



# Cumulative Grade Point (C.G.P)

- ❖ The highest G.P.A that can be earned is 5.0 ,
- ❖ and that is when a student has earned an “A” grade in every course during the semester.
- ❖ The lowest G.P.A obtainable is 0.00, signifying an “F” grade all through.



# CUMMULATIVE GRADE POINT AVERAGE (C.G.P.A)

- ❖ This is the summation of T.C.P for all the semesters to date divided by the summation of T.L.U for all the said semesters.
- ❖ Like the G.P.A, C.G.P.A's obtainable ranges from 0.00 to 5.00.



# Cumulative Grade Point Average (C.G.P.A)

- ❖ In effect,  $C.G.P.A = C.C.P / C.L.U$  ,
- ❖ where C.C.P is Cumulative Credit Point and,
- ❖ C.L.U is the Cumulative Load Unit.



# FINAL ASSESSMENT & CLASS OF DEGREE

Cumulative Grade Point Average (CGPA)	Class of Degree
4.50 – 5.00	1 <sup>st</sup> Class Honours
3.50 – 4.49	2 <sup>nd</sup> Class Honours (Upper Division)
2.40 – 3.49	2 <sup>nd</sup> Class Honours (Lower Division)
1.50 – 2.39	3 <sup>rd</sup> Class Honours





# Conclusion

- ❖ There is a usual say that “the journey of a thousand steps begins with just a step”,
- ❖ Beloved students, your journey to being a University graduate starts now,
- ❖ A right step in the right direction leads to a desired Destination.



- ❖ I encourage you to take the right step as you begin this journey of yours,
- ❖ Commit your ways to the lord and He shall direct your path ( Proverbs 3:5-6),
- ❖ Remember that without Him you can do nothing (Jhn 15:5).





**THANKS  
FOR  
LISTENING**

